GENDER AND WOMEN’S STUDIES INDEPENDENT STUDY CONTRACT

Gender and Women’s Studies majors, minors and graduate students may develop contracts for Independent Study with GWS core or affiliated faculty members to develop course work that is either not available through regular courses or is based on their independent research.

This form is for department records and is used to assign a grade at the end of the semester. You must also complete a Change of Schedule form and submit it to the Gender and Women’s Studies department Academic Coordinator to be officially enrolled.

Reminder: The last day to register for courses without a $250 late charge in the Fall/Spring Semesters is the 21st day after the first day of classes; for Winter/Summer Sessions (to avoid a $50 late charge) register by the last day to drop with deletion from the record.

Student Name __________________________________________ Student ID # ______________________

Student Phone # __________________________ Student E-mail ________________________________

Instructor’s Name: ___________________________ Semester & Year: __________________________

Number of Units: _____ Course Number (circle one): 299 299H 399 399H 499 499H 599 699 799

Section Number: ______________ Other ________________

(See back for list of section numbers)

Estimated hours per week Student will spend on project _________________

Estimated Project Advisor/Student contact hours per week _________________

Note: The University and Board of Regents have set a standard of 45 hours of course work for each unit of credit awarded.

Student’s Signature ___________________________ Date __________________

Faculty Supervisor Signature ___________________________ Date __________________

Dir. of Graduate or Undergraduate Studies ___________________________ Date __________________

(Distribution: Original & 1 copy–Academic Coordinator; Copies–Faculty Supervisor & Student)

March 2018
Guidelines for Independent Study
To register for Independent Study units, students must have the faculty member who will be directing their work sign this form and fill in their own independent study section number. Contracts must also be approved by the Director of either the Undergraduate or Graduate Program, as appropriate, before the class will be added to the student’s schedule.

Steps:
1. Find faculty member whose research is closest to student’s research interests.
2. Meet with faculty member to discuss possibility of working together.
3. If faculty member agrees, compose detailed course contract/syllabus together.
4. Get all necessary signatures & copies.
5. Submit Contract & Change of Schedule to Academic Coordinator to add units to schedule.

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Section #</th>
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<tbody>
<tr>
<td>Croissant, Jennifer</td>
<td>011</td>
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<tr>
<td>Casper, Monica</td>
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<td>Luibheid, Eithne</td>
<td>013</td>
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<td>Galarte, Francisco</td>
<td>014</td>
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<td>Soto, Sandra</td>
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<td>Hayward, Eva</td>
<td>019</td>
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<td>Simmons, William</td>
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<td>Perez, Emma</td>
<td>021</td>
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<td>MacCorquodale, Patricia</td>
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<td>Klotz, Marcia</td>
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<td>Stevens, Sally</td>
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<td>Geary, Adam</td>
<td>025</td>
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<td>Stryker, Susan</td>
<td>026</td>
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</tbody>
</table>

Independent Study: 299, 399, 499, 599, 699, 799* (Credit varies)
Grades Available: S/P, C, D, E, I, W

Honors Independent Study: 299H, 399H, 499H (Credit varies)
Grades Available: A, B, C, D, E, I, W

*Graduate students doing independent work that cannot be classified as actual research will register for credit under course numbers 599, 699 or 799.

• Determination of Credit: The University and Board of Regents require a minimum of 45 hours of course work for each unit of credit awarded.
• The student should have a specific proposal in mind when requesting Independent Study.
• The content of an Independent Study course must not significantly duplicate material offered in a regularly scheduled course in the department in the current semester, except with the College Dean’s approval.
• In the case that a grade of Incomplete is awarded in an Independent Study course, and the Project Advisor is no longer available, another Project Advisor must be identified who agrees to evaluate the student’s work.

March 2018