**Department of Gender and Women’s Studies**

**Request for Transfer Credits**

**Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Prior MA? \_\_\_Yes \_\_\_No**

**Gender and Women’s Studies Transfer Credit**
Graduate credit earned at approved institutions, if accepted by the Gender and Women’s Studies Department and the Graduate College, may be counted toward the requirements. To be accepted, the student must have earned an A or B in the original course. Grades of transfer courses will not be calculated in The University of Arizona G.P.A. Credit for correspondence courses or extension work from other institutions will not be accepted for graduate credit. Please note that if you are from a school on the quarter system, transferred credits count for 2/3rds of our semester units (convert quarter units to semester units by multiplying the number of quarter units by .67).

*For students* ***with*** *an MA in gender and women’s studies or a related field, a total of* ***eighteen*** *units may be fulfilled through approved transferred credit toward the PhD. Only two core GWS courses may be fulfilled through transferring credit.*

*For students without an MA in gender and women’s studies or a related field, a total of* ***fifteen*** *units may be fulfilled through approved transferred credit toward the PhD. Students may petition the DGS to transfer an additional* ***three*** *units if applicable. Only one core GWS course may be fulfilled through transferring credit.*

Students who wish to transfer credit must submit the ***Evaluation of Transfer Credit form***, along with a syllabus for each course they wish to transfer, and a statement of approval from their advisor to the DGS by the beginning of their second semester. This should be done by no later than the end of March of the second semester.

If approved by the department, they must submit the ***Transfer Credit form (in Gradpath)*** before the end of their first year of residency.

**Name of Institution from which you seek to transfer credit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**List course(s) you would like to transfer and select whether you would like it to count as an elective or core course.**

 **Elective Core: GWS**

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 **Elective**

 **Elective**

 **Elective**

 **Elective**

 **Student Signature Date**

 **Advisor Signature Date**

 **Director of Graduate Studies Signature Date**